



UNITED STATES DEPARTMENT OF JUSTICE
FEDERAL BUREAU OF INVESTIGATION

In Reply, Please Refer to
File No.

New Orleans, Louisiana
June 22, 1964

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On June 22, 1964, Mr. George Maddox, Acting Agent in Charge, Passport Agency, Department of State, 701 Loyola Avenue, New Orleans, Louisiana, furnished the following information to a Special Agent of the FBI regarding the administrative handling of passport applications personally presented at his agency's New Orleans office.

Mr. Maddox informed that when an individual presents an application for a passport, an employee at the counter first checks the application to be sure that it is properly filled out and signed. This employee also checks the applicant's evidence of citizenship and also insures that the money accompanying the application for the passport is correct.

When everything is in order this employee then stamps the date the application was personally presented on the execution part of the passport application. This date then becomes the date of the formal application for the passport.

Mr. Maddox informed that the application, together with the money, whether a check, money order or cash, is then sent to his agency's cashier who inserts a part of the application in a cash register, and, at the time the amount of money is "rung up" on the cash register, a date is also stamped by the cash register on the passport application. This date is

LEE HARVEY OSWALD

known as the cashier's date stamp. Mr. Maddox stated thereafter cards are made of the applicant's name and address for administrative handling and the applicant's name is included with other names in a TXK which is sent to the passport office in Washington, D. C.

Mr. Maddox stated that generally the date shown by the cashier's date stamp and the date shown by the execution date stamp on the passport application would be the same except for the following reasons:

He informed that his agency's office closes at 5 p.m. each weekday. However, at 4 p.m. each weekday no additional applications and money are sent to the cashier. The cashier from 4 to 5 p.m. "balances out", that is, insures that the amount of money shown on the cashier's tab for that day balances with the amount of money on hand. Therefore, any applications personally brought to his agency's office between 4 and 5 p.m., would be stamped at the counter bearing that date in the execution part of the passport application. However, the application would not be sent to the cashier until the following day at which time the cashier's date stamp would be applied.

2.

COMMISSION EXHIBIT No. 2755

COMMISSION EXHIBIT No. 2755—Continued